

Tech Prep Six Year Plan



Consortium: Upper East Texas Tech Prep

ISD:

Program: Office Technology-Medical Office Support Specialization (AAS), CIP Code: 51.0716

College: Northeast Texas Community College

	HIGH SCHOOL				COLLEGE			
	Freshman	Sophomore	Junior	Senior	Freshman		Sophomore	
ENGLISH (4 Credits)	English I	English II	English III	English IV	ENGL 1301 English Composition I			
MATH (3 Credits)	Algebra I or Geometry	Geometry or Algebra II	Algebra II or Math Models	AP Math or Pre-Calculus	Math Elective			
SCIENCE (3 Credits)	Biology I	Chemistry I or IPC	Chemistry I, IPC, Physics or Princ of Tech	Lab-Based Science			BIOL 2401 Anatomy & Physiology	
SOCIAL STUDIES (3.5 Credits)/ ECO (.5 Credits)	World History	World Geography	U.S. History	Government & Economics				
PHYSICAL EDUCATION (1.5 Credits)/ HEALTH (.5 Credits)	Physical Education	Physical Education and Health			HUMA Elective			
SPEECH (.5 Credits)/ FINE ARTS (1 Credit)			Fine Arts	Communications App.		Social/Behavioral Science Elective		SPCH Elective (SPCH 1311, 1315, or 1321)
TECH APP. (1 Credit)	**BCIS I #12011200 (1) (ITSC 1309 & POFT 1329) &						POFT 1319 Records & Info Mgmt. I (3)	MRMT 2333 Medical Transcription II
LANGUAGES (2 Credit)	Foreign Language I	Foreign Language II				SPAN 1300 Beginning Spanish I		
ELECTIVES (3.5 Credits)	**Keyboarding #12011500 (1) (POFT 1329) **BUSSUPSY #12011300 (.5) (BMGT 1327) & **WDPROAP #12022800 (.5) (POFT 1329) OR **MEDTERM #12121220 (.5) (HPRS 1106) &	**BCIS II #12031300 (1) (ITSC 1309) **BUSCOMNS #12011100 (1) (POFT 2312) OR **RECDKPNG #12011600 (.5) (BUSG 1319) &	**Adm. Proc. I #12031200 (1) (POFT 2312) & **BEGACCT1 #12022100 (1) (ACNT 1313) & **BUSLAW #12022400 (.5) (BMGT 1327) &	**Adm. Proc. II #12031210 (1) (POFT 2312) **BUSMGMT #12022500 (.5) (BMGT 1327) **PHARM #12121250 (.5) (HPRS 1106) **ADVACCT1 #12031100 (1) (ACNT 1313) &	POFT 1301 Business English POFT 1329 Beginning Keyboarding (3) ITSC 1309 Integrated Software Applications I (3) or BCIS 1305 Business Computer App.	POFT 1325 Business Math & Machine Operations ACCT 2301 Principles of Accounting I ITSC 2321 Integrated Software App. II POFT 2312 Business Corr & Comm. (3)	HPRS 1106 Med. Terminology (1) MRMT 1307 Medical Transcription ITSC 2331 Integrated Software App. III COSC Elective or ACNT 1313 Computerized Accntg App. (3)	POFM 1309 Med Office Procedures POFM 1327 Med Insurance POFM 2364 Med Office Practicum POFT 2331 Adm. Systems or BMGT 1327 Princ. Of Mgmt. (3)
26 Credits	*=Single high school class for articulation to CC class **=Multiple high school classes for articulation to CC class(es), including "&" , "or"						Credit Hours: 71	